



NADDER COMMUNITY LAND TRUST LTD

MINUTES of the Nadder Community Land Trust Board Meeting #8

Wednesday 17th November, 2021
via the online Zoom platform

<https://us02web.zoom.us/j/5926922845?pwd=dUtUSIF6N1huMEN0eEMvODd3bkVHUT09>

Members Present:

Ione Lacey
Gerry Murray
Clyde Whittaker

1. Notice of Meeting

- The meeting commenced at 16:30. Those present, comprising more than three quarters of board members, unanimously agreed to conduct the meeting in accordance with Rule D27.

2. Chair for the Meeting

- Gerry Murray, Chair of Nadder Community Land Trust Ltd. ("NCLT") took the chair.

3. Quorum

- The Chair confirmed that the meeting was quorate, three board members being present in accordance with Rule D15.

4. Conflicts of Interest

- In accordance with Conflict of Interest Policy paragraph 3.5, declarations of any Conflict of Interest were sought on matters set out in the Agenda. No Conflicts were declared.

5. Minutes of Board Meeting held on 5th October, 2021

- The draft minutes, circulated previously were unanimously APPROVED and it was agreed that a version of the minutes excluding any commercially confidential or personal data (as prescribed by the General Data Protection Regulation) be submitted for publication.

6. Policies and Procedures

- Following a proposal from Gerry Murray, seconded by Lone Lacey, it was RESOLVED unanimously to approve and publish the following policies and Procedures, to take effect from 1st December 2021:
 - i. Volunteering Policy, Edition 1
 - ii. Health and Safety Policy, Edition 1
 - iii. Disciplinary Procedure, Edition 1
 - iv. Grievance Procedure, Edition 1
 - v. Bullying and Harassment Policy, Edition 1
 - vi. Equality, Diversity and Inclusion Policy, Edition 1
 - vii. Safeguarding Policy, Edition 1
 - viii. Whistleblowing Policy, Edition 1

7. Former Sports Centre Site – Community Housing Fund Revenue Grant

- It was noted:
 - i. that an offer of a pre-development revenue grant of up to £18,275 to support pre-development work in respect of the possible development of affordable housing on the site of the former Sports Centre, Weaveland Road, Tisbury SP3 6JH had been received from Groundwork UK on behalf of the Ministry of Housing, Communities and Local Government under the Community Housing Fund, Revenue Programme 2021-22; and
 - ii. that the conditions of the grant were set out in the grant Offer Letter reference CHF-APP-00200 from Groundwork UK on 8th October and previously distributed.
- Following a proposal from Clyde Whittaker, seconded by Gerry Murray it was RESOLVED unanimously to accept grant CHF-APP-00200 in accordance with the terms set out in the grant offer letter.

8. Former Sports Centre Site – Technical and Project Support

- A Terms of Reference for the scope of technical and project support for pre-development work in respect of provision of affordable housing on the site of the former Sports Centre, Tisbury, circulated previously, was unanimously APPROVED

- Following a proposal from Gerry Murray, seconded by Ione Lacey, the following spend on technical and project support for the period November 2021 to March 2022 was unanimously APPROVED:

Supplier	Amount	Purpose
	£5,000 + VAT	Technical and Project Support as set out in the Terms of Reference and quotation dated 16 th November, 2021

9. Admission of Members to the Nadder Community Land Trust Ltd.

- Following a proposal from Clyde Whittaker, seconded by Gerry Murray, it was RESOLVED unanimously to admit into membership of the Nadder Community Land Trust Ltd the supporter listed in Table 1, Appendix 1 to these minutes.

10. Close

- There being no further business, the meeting closed at 17:05

Clyde Whittaker
Secretary

Approved 07.03.22

Appendix 1 –List of New Members

Roll No.	Name	£1 share paid	Email	Address	Postcode	Parish	Note
287							

Approved 07.03.2020